



## EMPLOYMENT

Please begin with current employment.

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Employer	Position/Occupation	From	To
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Role/Responsibilities

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Employer	Position/Occupation	From	To
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Role/Responsibilities

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Employer	Position/Occupation	From	To
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Role/Responsibilities

National Louis University is accredited by the Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools, 30 N. LaSalle St., Suite 2400, Chicago, IL 60606 312.263.0456, and is a participant in the HLC's Academic Quality Improvement Program (AQIP). National College of Education meets all standards of the National Council for the Accreditation of Teacher Education. Certain business programs in the College of Professional Studies and Advancement have earned professional accreditation from the International Assembly of Collegiate Business Education. Selected programs in the National College of Education are approved by the Illinois State Board of Education for licensure of education professionals.

## ACADEMIC INFORMATION

### UNDERGRADUATE

Applicants must arrange to have official transcripts sent from each undergraduate institution where a degree was earned.

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Institution	City/State
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Degree Conferred	Major
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Dates Attended	Degree Conferred
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### GRADUATE

Applicants must arrange to have official transcripts sent from each graduate institution where a degree was earned.

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Institution	City/State
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Degree Conferred	Major
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Dates Attended	Degree Conferred
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Institution	City/State
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Degree Conferred	Major
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Dates Attended	Degree Conferred
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Have you ever attended National Louis University?	If so, when?
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Degree/Certificate Conferred	Semester Hours Earned
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## APPLICATION SHOULD ALSO INCLUDE

### LETTERS OF REFERENCE

Please obtain a minimum of two academic or professional letters of recommendation written by individuals who are able to comment on your capacity to undertake doctoral studies.

I do  do not  retain my right to read confidential letters of recommendation.

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Name	Position	Business or Institution Name
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Address/City/State/Zip	Telephone	Relationship to Applicant
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Name	Position	Business or Institution Name
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Address/City/State/Zip	Telephone	Relationship to Applicant
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Name	Position	Business or Institution Name
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Address/City/State/Zip	Telephone	Relationship to Applicant
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## ETHNIC BACKGROUND\*

\* OPTIONAL INFORMATION

Please select from BOTH ethnic and racial identification sections to help the university meet its federal reporting obligations.

### WHAT IS YOUR ETHNICITY?\*

Hispanic or Latino  Not Hispanic or Latino

### PLEASE SELECT ONE OR MORE RACES

American Indian or Alaska Native  Asian  Black or African American  
 Native Hawaiian or Other Pacific Islander  White

## APPLICATION INSTRUCTIONS FOR DOCTORAL ADMISSION

### ADMISSION CHECKLIST

Accurate information will help expedite the processing of your doctoral application. Please send the checklist materials to the Office of Admissions and Records. After your completed application file has been reviewed, you will receive a preliminary response. A review of these application documents and the writing samples will be completed. Regarding dates for the next cohort, contact the office of graduate enrollment.

### OFFICIAL TRANSCRIPTS

Submit official copies of transcripts from each school where a degree was earned. All transcripts must be enclosed in letterhead envelopes from the issuing institution(s). Do not open the transcript envelope as this will invalidate the official status of the transcript. Official E-Transcripts must be submitted directly by the issuing institution to [admissions@nl.edu](mailto:admissions@nl.edu). The Office of Admissions and Records will obtain transcripts for any coursework taken at National Louis University.

### PROFESSIONAL RESUME

Higher Education Leadership applicants must submit a professional resume or curriculum vitae.

### RETURN THE COMPLETED APPLICATION MATERIALS IN AN ENVELOPE TO:

**Office of Admissions**  
**National Louis University**  
**1000 Capitol Drive, Wheeling, IL 60090**

## WRITTEN STATEMENTS

- I. Writing Assessment: Please limit your responses to 500 words per question and cite references, where applicable:
  1. What are your professional goals? How do you envision this doctoral program supporting the achievement of those goals? How did your previous professional and personal experiences prepare you for success in this doctoral program?
  2. Identify a current challenge in higher education and explain its impact on students, institutions, and other stakeholders, if applicable. How would you address this challenge as a higher education professional?
- II. Professional Writing Sample: Submit a professional writing sample, such as a master's degree thesis or final paper for a graduate course, inclusive of cover page, references and appendices. If unavailable, an alternative written artifact may be approved at the discretion of the Program Chair.

## ADMISSION POLICY

Procedures and requirements are specific to each program. Admission to study in one program does not ensure admission to all programs. The decision to deny admission cannot be appealed. It is your responsibility to be aware of the policies and requirements of National Louis University as stated in the University catalog. National Louis University reserves the right to change any provision or requirement, including fees, at any time, with or without notice.

National Louis University admits students to all programs and activities and administers all educational, employment, and other policies without discrimination because of race, color, age, religion, sex, sexual orientation, ancestry, disability, military status or marital status.

It is expected by the University that all information which is material to the admissions process be accurate and true to the best of the student's or prospective student's knowledge. Any individual found to have submitted fraudulent, incorrect, plagiarized, or misleading information is subject to denial of admission to, or dismissal from the University.

I certify that the information given on this application is complete and correct to the best of my knowledge, and that I have attended no institutions other than those listed. I understand that I am responsible for arranging the forwarding of official transcripts of records from schools I have attended, and that such transcripts become the property of the University and will not be returned to me. I also give my permission to National Louis University to verify my educational records with the institutions I have attended.

If a University faculty or staff member discovers that this policy has been violated by an applicant for admission, that applicant shall be denied admission by the Director of Admissions.

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**Applicant's Signature**

**Date**