



NATIONAL COLLEGE OF EDUCATION

Organizer for Doctoral Dissertation Hearing

Arrangements for a Doctoral Dissertation Hearing are the responsibility of the individual doctoral program. This form must be submitted to the NCE Doctoral Office at least two weeks prior to the proposed date of the hearing, along with the approved students' abstract by the Chair of the Committee. All members of the dissertation committee must be a NLU/NCE faculty member or have been approved by the NCE Doctoral Director via the submission of the "Petition for the Appointment of an Outside Member to the Doctoral Dissertation Committee" form.

Please complete this fill-in form, save and send to the NCEDoctoralOffice@nl.edu as an attachment and cc the student - two weeks prior to the requested date of the hearing.

TODAYS DATE [input field]

DOCTORAL CANDIDATE INFORMATION

NLU ID#: [input field]

Last Name: [input field]

First Name: [input field] M.I.: [input field]

Program & Major: [input field]

Projected Degree Date:

DISSERTATION DEFENSE INFORMATION

Dissertation Title:

Request Date of Defense: [input field]

Time Start: End: Campus: Room #:

Request for Zoom: Yes No Zoom #:

**Please note if the Zoom room is not available – The committee will have to use a laptop computer with a webcam.

DOCTORAL COMMITTEE

CHAIR: _____

COMMITTEE MEMBER: _____

COMMITTEE MEMBER: _____

DEAN'S REP: _____

Instructions to Committee Member(s) who cannot attend: If a member of a dissertation committee will not be attending the defense, he/she must sign the following note, or the Chair of the Committee may sign the note for the member. Any signature by the member or Chair constitutes agreement to the note.

_____ will be unable to attend the defense on the date shown, but agrees to read and sign the dissertation signature page if approved.

Signature of Chair or Committee Member

DATE