Overview

This guide will provide you with resources to assist you in safeguarding your privacy and accounts. This guide provides links to frequently used educational tool providers privacy policies. Tool providers and other sites collect and sometimes store personal information. By reviewing a provider privacy policy you may learn what data the provider collects, and find out the choices you can make about the way your personal information is collected and used.

Privacy Guides of Frequently used Educational Tool Providers & NLU:

2. **Banner** (student information system) - [http://www.ellucian.com/Privacy/](http://www.ellucian.com/Privacy/)
3. **Braven** (professional networking and learning) - [https://bebraven.org/privacy/](https://bebraven.org/privacy/)
4. **Canvas** (online learning management platform) - [https://www.canvaslms.com/policies/privacy](https://www.canvaslms.com/policies/privacy)
5. **CareerBeam** (online career advising & job search tool) - [http://www.careerbeam.com/privacy/](http://www.careerbeam.com/privacy/)
8. **Facebook** (social networking service) - [https://www.facebook.com/help/325807937506242/](https://www.facebook.com/help/325807937506242/)
10. **Knewton** (adaptive learning platform) - [https://www.knewton.com/resources/privacy/](https://www.knewton.com/resources/privacy/)
11. **LiveText** (portfolio and assessment management web application) - [https://www.livetext.com/privacy/](https://www.livetext.com/privacy/)
13. **Microsoft Office 365** (suite of productivity tools) - [https://www.microsoft.com/online/legal/v2/?docid=43](https://www.microsoft.com/online/legal/v2/?docid=43)
14. **National Louis University** - [http://www.nl.edu/legalpages/privacypolicy/](http://www.nl.edu/legalpages/privacypolicy/)
15. **Panopto** (online video creation and presentation tool, activated through your online course) - [http://panopto.com/privacy/](http://panopto.com/privacy/)
20. TurnItIn (online plagiarism detection tool, activated via Assignments in your online course) -
21. Tutor.com (online tutoring tool) - http://www.tutor.com/privacy
22. Twitter (social networking service) - https://twitter.com/privacy
23. Vimeo (video sharing site) - http://vimeo.com/privacy
25. Wiggio (online collaboration tool integrated into the NLU online campus) - http://wiggio.com/policy.html
26. Yearup (learning support) - http://www.yearup.org/
27. YouTube (video sharing site) - https://www.youtube.com/static?&template=privacy_guidelines
28. Zoom (online web conferencing tool) - https://www.zoom.us/privacy

Additional Tips for Protecting your Privacy & Personal Information

1. Find privacy policies: Type the name of the provider in your Google search bar, along with the phrase “Privacy Policy”, this often will bring up the information you are looking for. You can also try visiting the Providers website most providers provide a link to their Privacy Policy on their website.

2. Secure your accounts: Ask for protection beyond passwords. Many account providers now offer additional ways for you verify who you are before you conduct business on that site.

3. Make passwords long and strong: Combine capital and lowercase letters with numbers and symbols to create a more secure password.

4. Unique account, unique password: Separate passwords for every account helps to thwart cybercriminals.

5. Write it down and keep it safe: Everyone can forget a password. Keep a list that’s stored in a safe, secure place away from your computer.

6. Own your online presence: When available, set the privacy and security settings on websites to your comfort level for information sharing. It’s ok to limit who you share information with.

   Retrieved from the National Cyber Security Alliance:
   http://www.staysafeonline.org/teach-online-safety/higher-education/

Learn more about your Privacy Rights and the Faculty Educational Rights and Privacy Act (FERPA) please visit: