

Policy on Full-time Teaching Load
FP: 102

ENACTED: April 15, 1995

In order to support the University mission, and to enhance load equity, the teaching load policy for full-time faculty to be implemented in 1996-97 is as follows:

- All full-time faculty (excluding library faculty) will be required to have a 9 unit (1 unit = 3 semester hours or the equivalent) teaching load for the 10 month contract period.
- All full-time faculty will be required to teach a minimum of 7 units (21 semester hours or the equivalent) for the 10 month contract period. Faculty would teach the two additional units or may be granted reassigned time by their dean for research, scholarship and publication, or administrative responsibilities. Failure to fulfill these agreed upon responsibilities will necessitate a 9 unit teaching load for the next academic year or other appropriate administrative action.
- Reassigned time and/or overload pay for full-time faculty is authorized by the Dean for a specific purpose. Reassigned time and/or overload pay is based on the needs of the University. Tasks or activities that are appropriate for reassigned time or overload pay are those which related directly to the faculty role as teacher/advisor/academic administrator. These activities and/or tasks may include teaching in situations that call for full-time faculty presence, academic program direction, non-contract advising, curricular development, etc.

Reassigned time and/or overload compensation for full-time faculty for purposes other than those that relate to faculty role, as defined above, must receive the authorization of the chief academic officer.

Summer stipends, as authorized by the dean, are paid to faculty based on the needs of the University. Two kinds of contracts are applicable to faculty during the summer months not covered by the faculty contract. The first type of service is a continuation of full-time faculty service with all the attendant responsibilities. The second type of service is for teaching without attendant obligations associated with full-time faculty service.

Compensation is as follows:

- 1) Faculty receive 1/12 of the previous year's base salary for a one-month commitment or 1/6 of the base salary for a two-month commitment of teaching (to a maximum of 6 SH or 10 QH) and all other full-time faculty duties. Semester/quarter hours taught beyond these maximums will be compensated at an adjunct rate of pay.

- 2) Faculty who contract to engage only in teaching duties during the summer will be compensated at the adjunct faculty pay scale for that college.

Exceptions to this policy must be authorized by the chief academic officer.

- All faculty (full or adjunct) teaching distance learning courses (ITV or web based courses) would receive \$500 for each new course prepared and taught on the network. This \$500 stipend is to acknowledge the additional time required to design and deliver distance learning courses, and to encourage the development and use of these systems.