



ACADEMIC ALERT #2010-24

DATE: December 2010 First Edition of Academic Alert
February 2011 Second & Final Edition of Academic Alert

DECISION: National College of Education (NCE)

New Subsequent Certification Superintendent Credential

RATIONALE: Individuals who hold doctoral degrees in educational leadership, policy, or administration but not the superintendent credential for the state of Illinois may add the credential through this standards-based sequence.

APPROVAL(S): Senate Academic Planning Committee November 18, 2010

Current Program Authorizations: Does not apply because this is not a full degree program.

IMPLEMENTATION DATE: Winter Term, 2011

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SIGNATURE:

Carol R. Melnick, Ph.D.
Vice Provost

Subsequent Certification Superintendent Credential

Admission Requirements

- [Completed application](#)
- \$40 application fee
- Official transcripts from all institutions where degrees were earned
- Doctoral degree from regionally accredited institution in the field of educational administration, educational leadership, educational policy, or a closely related subject
- Passing scores on the Illinois Test of Basic Skills, taken within the past ten years.
- Proof of English language proficiency is required if English is not the applicant's native language and/or high school degree was earned outside the United States. This requirement may be waived if the applicant has proof of completion of a bachelor's degree for graduate admission, at an institution where English is the primary language of instruction.
- Applicants with coursework and/or degrees earned outside of the U.S. may also be required to submit a foreign transcript evaluation from one of NLU's list of approved agencies
- Applicants must document evidence of at least two years of leadership in the educational field
- Four letters of recommendation from people who are familiar with applicant's professional or academic work (at least one from a person supervising professional work)
- Professional Resume
- Doctoral Questions and Answers Response
- Faculty Review
- Interview
- If the applicant has received a doctoral degree in Educational Leadership from NLU, then the four letters of recommendation, professional resume, doctoral questions and answers response, faculty review and interview are waived.

Eligible candidates begin by completing EDL 610 Portfolio Development for Superintendent Endorsement 9SH, which includes the development of a college-approved electronic portfolio as a self-assessment of the extent to which they have met the state standards for the superintendent credential, as well as the standards of the Educational Leadership doctoral program. The portfolio is reviewed by a faculty team from the Department of Educational Leadership, and additional requirements for the credential are determined. Candidates then meet with an advisor from the department to plan a personalized program. At the conclusion of the personalized program, candidates must complete all requirements for the credential including passing any required Illinois test, and then may apply for the superintendent credential through the office responsible for certification at NLU.

Required Course:

EDL610 Portfolio Development for Superintendent Endorsement 9SH

If needed, additional courses and 9SH of internship (EDL690 Educational Leadership Internship) are selected in collaboration with an advisor to complete certification standards (courses and semester hours to be determined).

There are two categories of eligible candidates:

1. Candidates who earned doctorates in states that do not have the superintendent credential.
2. Candidates who do not earn the superintendent credential within NLU's Educational Leadership doctoral program. The faculty have decided to admit a few candidates without type-75 IL certification per year into the EDL doctoral program; they will have to take the new Ed.S. in Administration and Supervision program (see Academic Alert #2010-22 in conjunction with the

doctoral program. They will not, however, simultaneously earn the superintendent credential. Such doctoral graduates would also have to return to earn such a credential via subsequent certification.

Implementation

Changes need to be entered in Banner, and/or NLU web pages as appropriate.

Staff in the Registrar's Office, Admissions, Enrollment Management, and Marketing need to be knowledgeable about the changes.

The revised catalog copy will be written by the Assistant Registrar for Schedules and Catalogs and submitted to the Vice Provost and program chair for review and approval for the next catalog, 2011-2012.